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TOWN CLERK

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DUXBURY, MASS.



Town of Duxbury Community Preservation Committee

Minutes of October 22, 2015

The Community Preservation Committee (CPC) met on Thursday, October 22, 2015 at 8:00 AM in the Mural Room at the Duxbury Town Hall.

Members Present: Holly Morris, Chair; Tony Kelso; Kathy Palmer; Sarianna Seewald

Members Absent: Jim Borghesani; Cynthia Ladd Fiorini; Terry Vose

Staff Present: Joe Grady, CPC Administrator; Susan Ossoff, Administrative Assistant

The meeting was called to order by Chair Holly Morris at 8:10 am.

OPEN PROJECTS UPDATE

Joe Grady reported that the Keene's Mill project has received Orders of Conditions from the Conservation Commission and bids will be sought for the work. The Merry property closing is scheduled for the following week. The Habitat for Humanity work on the Grange house is moving forward.

NEW/OTHER BUSINESS

2016 CPC PROJECT REQUESTS

Town Clerk: Binding of Permanent Records

Town Clerk Susan Kelley explained that there are three boxes of permanent records, including Town Reports and marriage intentions from 1967-1983 that are not bound. The Town Clerk's budget allows for binding of current records; however she does not have the additional funds needed to bind these older records. These records are stored in a vault in the Town Clerk's office.

Holly Morris asked if the records are scanned; Susan Kelley said they are not yet scanned. Volunteers are scanning older records and may scan these.

It was decided that Tony Kelso will be the primary CPC reviewer and Kathy Palmer will be the secondary CPC reviewer for this project.

Sidewalk and Bike Path Committee: Recreational Path

Present representing the Duxbury Sidewalk and Bike Path Committee were Michelle Hatfield, Chair; Nancy Johnson; Kathy Cross; and Peter Sullivan. Michelle Hatfield described the project which is for a 5 foot wide bike path on Alden Street, from the library to Railroad Ave. The purpose is to encourage bicycling to school. There would be benefits to accessing the Alden House museum and the Duxbury Free Library. Peter Sullivan said another benefit is to connect

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the retail area at St. George Street and Railroad Ave. A major concern is safety of bicyclists with the speed and volume of traffic on Alden Street near the schools.

Kathy Palmer asked what would be present where there is currently a crossing guard on St. George St; Michelle Hatfield said signage. Kathy Palmer asked if the Highway Department had been contacted about the possibility of a flashing light; Ms. Hatfield said no.

Sarianna Seewald asked if there has been any opposition from neighbors. Some neighbors are opposed, and some are supportive.

Holly Morris brought up a Department of Revenue letter sent to Norwell regarding using CPC funding for these kinds of projects; there is currently an appeal pending. Peter Sullivan said his understanding is that a winding multi-use path can be funded by CPA funds although sidewalks can't. Nancy Johnson said this path connects recreational facilities and the path itself will be used for recreation; it is not a traditional municipal sidewalk.

Holly Morris asked if the Sidewalk and Bike Path Committee had discussed the project with the DPW. She additionally expressed concern about a path going from public property to private property and the recreational value of the path.

The Sidewalk and Bike Path Committee said the design will be final in the spring; Holly Morris said a final design is necessary to present the project for approval to the Town and would need to be provided to CPC by the November 19 meeting in order to meet the deadlines to get it on the Town Meeting warrant.

Kathy Cross said the legal opinion being sought from Town Counsel will be important given the controversy over the project in Norwell and the legal challenges to that project.

CPC reviewers for this project will be Sarianna Seewald as primary reviewer and Holly Morris as the secondary reviewer.

Joe Grady: Merry Property Expenses Additional Funding

Joe Grady explained that the acquisition of this land was complex, with 19 separate parcels of land involved. The additional costs include higher than anticipated legal services, closing costs, stewardship fee for the Conservation Restriction, an agricultural consultant, and putting in bounds. This money will need to be voted at the Special Town Meeting because these are expenses for this fiscal year. Joe is continuing to get costs together to determine how much additional funding will be needed; the original request was for \$25,000 but significantly more money than that will be needed.

CPC reviewers for this project will be Cynthia Ladd Fiorini as primary reviewer and Jim Borghesani as secondary reviewer.

ADMINISTRATIVE MATTERS

Invoices:

On a motion by Tony Kelso, seconded by Sarianna Seewald, it was voted 4-0-0 to approve payment of \$15,291.55 to pay Invoice #545 from the Duxbury Rural & Historical Society as part

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of the Bradford House Architectural Assessment (Project 2015-04); these funds to come from the Bradford House project account voted as Article 27 of the 2015 Annual Town Meeting.

On a motion by Kathy Palmer seconded by Tony Kelso, it was voted 4-0-0 to approve payment of \$1,905,469.50 for the settlement statement for the Merry Property acquisition, Project 2015-04; these funds to come from funds voted as Article 15 at the March 2015 Annual Town Meeting.

Approval of expenditure:

The Conservation Office has need of funding for office supplies including a file cabinet for CPC purposes. On a motion by Tony Kelso, seconded by Sarianna Seewald, it was voted 4-0-0 to approve expenditures up to \$1000 from Administrative funds for office supplies.

NEXT MEETING DATE:

The next meeting is October 29.

The possibility of changing the meeting start time to 8:30 was discussed and will be discussed further at a subsequent meeting.

ADJOURN

On a motion by Kathy Palmer, seconded by Sarianna Seewald, it was voted 4-0-0 to adjourn the meeting at 9:50 AM.

Respectfully Submitted,
Susan Ossoff